

## Filing Your Return Without Your 1099-G

You can **file** your federal tax return **without a 1099-G form as long as you know:**

- The **total amount of unemployment benefits we paid you** during the previous calendar year.
- The **amount of federal tax withheld**, if any, during the previous year.
- Texas Workforce Commission's **federal ID number: 74-2764775**.

You do not need to attach the 1099-G to your federal income tax return. If you are required to file a state income tax return, you may need to attach a copy of the 1099-G to your state return. Check your state's instructions on how to complete the state income tax return.

### Getting IRS 1099-G Information

(Here is a [guide with screenshots](#) showing this process.)

#### Online

1. Log on to Unemployment Benefits Services: <https://login.apps.twc.state.tx.us/UBS/security/logon.do>
2. Select IRS 1099-G Information from the Quick Links Menu.
3. On the next page, it should display the fields we need for tax preparation. Verify the correct tax year is showing. Write down the amounts for:
  - a. Unemployment compensation (Box 1)
  - b. Federal Income Tax Withheld (Box 4)
  - c. ATAA (Alternative Trade Adjustment Assistance) Payments (Box 5), if any
4. You have the option at the top of the page to select another tax year, if needed.

#### Phone

1. Call Tele-Serv at 800-558-8321.
2. Select option 2 and follow the prompts. Write down the amounts for:
  - a. Unemployment compensation (Box 1)
  - b. Federal Income Tax Withheld (Box 4)
  - c. ATAA (Alternative Trade Adjustment Assistance) Payments (Box 5), if any
3. You should also be able to request that TWC mail you a duplicate 1099-G by calling the Tele-Serv number above and selection option 2.

### If your 1099-G amount is different than you expect

Your 1099-G will show the amount TWC paid you, even if you received less than the total amount due to:

- Overpayment, even if you repaid all or part
- Benefits TWC absorbed or withheld to reduce an overpayment
- Debit card payments voided because you did not activate the debit card within one year of the deposit
- Delayed payments issued for a prior claim
- Payments issued in the reporting year that were canceled in the next year
- Another change to your claim

The amount may be the total of benefits from more than one claim. The amount is based on the payment date, not the period covered by the payment request. **TWC cannot change amounts reported on any 1099-G form.**

**Overpayment example:** You had an overpayment in March and repaid it by sending a check to TWC in November. TWC cannot deduct the refund from the total amount shown on your 1099-G. The 1099-G shows the total benefit amount paid to you in that calendar year but does not show the amount you repaid to TWC. **You must indicate on your tax return the amount you repaid to TWC.**