



# 1098-T (ST. EDWARD'S)

## Step 1

### Go To:

- [Single Sign-On](#)
- Enter **Username & Password**
- Click on **MENU**
- Select **myHilltop**

## Step 2

### Browse Categories:

- Select **Payments & Financial Aid**
- Click on **Access My 1098-T Tax Form**

## Step 3

### Download & Print:

- Select a **Tax Year**
- Click **Submit**
- Right Click and **Print**

*(Is Box 7 checked on corresponding 1098-T?)*

# STUDENT ACCESS (ST. EDWARD'S)

## Step 1

### Go To:

- [Single Sign-On](#)
- Enter **Username & Password**
- Click on **MENU**
- Select **myHilltop**

## Step 2

### Browse Categories:

- Select **Payments & Financial Aid**
- Click on **View/Pay My Bill - Student Access**

## Step 3

### Download & Print:

- Click on **View Activity**
  - Click on corresponding **Semester** i.e., **(Spring, 2018)**
  - Click on **PDF & Print**
- (Is Box 7 checked on corresponding 1098-T?)*
- If **YES**, print the **Spring Semester** corresponding **Box 7**.
  - Download & print all semester bills corresponding tax year being filed.