

ITIN renewals for 2018:

There are two categories of ITINs that expire on December 31, 2017:

1. ITINs with middle digits of 70, 71, 72, and 80
2. ITINs not used on a tax return for the past three years: tax years 2014, 2015, 2016

Additionally, all ITIN holders with middle digits 78 or 79 who have not yet renewed their ITINs will need to renew this year if they would like to file a tax return for any year.

- If one person in the family must renew, the rest of the family may also renew at the same time. If your ITIN is not expiring, you may not renew it now (unless you are part of a family mentioned above). There will be a rolling renewal schedule, and you must wait until your ITIN is scheduled for renewal.
- There is an updated Form W-7 dated September 2016. You must complete the new form in order to renew; renewal applications not on the new form will be rejected.
- Also effective October 1, 2016: if your dependent is from a country other than Canada or Mexico, their passport must have a date of entry into the US for it to be accepted as a stand-alone ID document. If there is no date of entry, your dependent must provide medical records if under age 6 or US school records if under age 18 along with the passport. Dependents 18 and older can provide a bank statement, rental agreement, or utility bill listing their name and US address along with the passport.

Options:

1. We can prepare the tax return and W7 and mail them with the client's original ID documents to the ITIN Program Office.
2. Client can mail their original ID documents, along with signed tax return and signed W7 to the ITIN Program Office. (We can still prepare the tax return and W7 for the client.)
3. Client can go to IRS office with appointment (to present original ID documents and not have to mail them in). (We can still prepare the tax return and W7 for the client.)
4. Client can go to a certified acceptance agent (and will not have to mail in original ID documents). This may cost money.