

How to Create an IRS Account

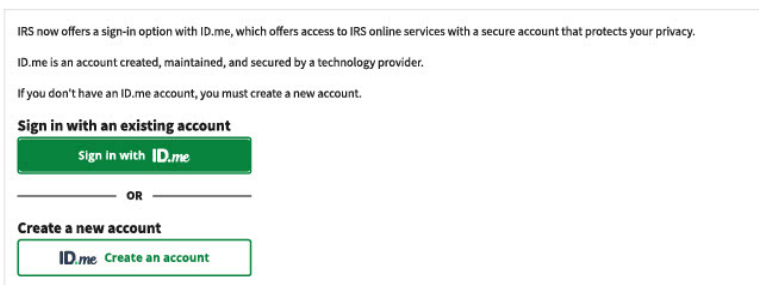
You will need access to an email address and cell phone (to receive notifications), as well as a valid photo ID.

Common Reasons as to why client's would need an IRS account:

Pull a Transcript
Verify EIP Payments Received
Confirm Balance Due
Make a Payment

1. Go to [this link](#) to create an ID.me account.

Sign In or Create a New Account



IRS now offers a sign-in option with ID.me, which offers access to IRS online services with a secure account that protects your privacy.

ID.me is an account created, maintained, and secured by a technology provider.

If you don't have an ID.me account, you must create a new account.

Sign in with an existing account

Sign in with **ID.me**

OR

Create a new account

ID.me Create an account

You will need to enter your email address and create a password for the account. You will have the option to create an ID.me account using your existing Gmail, Facebook, Apple, or LinkedIn account.

Note: you may have created an ID.me account through a separate government agency ex. Texas Workforce Commission, Social Security Administration, etc., if so, you will need to use that ID.me account to create your IRS account



Create an ID.me account

Already have an ID.me account?
[Sign in to ID.me](#)

* Indicates a required field

Email*

Enter your email address

Password*

Enter password

Confirm Password*

Reenter password

I accept the ID.me [Terms of Service](#) and [Privacy Policy](#)

Create account

After clicking ID.me Create an account, use your personal email and enter and confirm a new password. Click I accept the **ID.me Terms of Service and Privacy Policy** And hit the create account button.



CONTINUING TO THE INTERNAL REVENUE SERVICE

To protect your identity and information from fraudulent actors, your authentication and transaction-related data (the information related to your ID.me account and identity verification) will be shared with the IRS. This helps ensure that it is really you interacting with the website and not someone pretending to be you.

This information includes transaction-related data like the following:

- Prior sign-ins using your ID.me account (but the names of the websites you access would not be disclosed)
- Multi-factor authentication methods (e.g., text message or push notification)
- The status of your verification at (e.g., what steps you have or have not completed; partially entered information)

If you choose not to continue, you will not be able to use your ID.me account to access IRS.

ID.me does not sell, lease, or trade data to any third parties or derive any profit from the sale, lease, or trade of data.

Continue

Click **continue** to move forward through the verification process



CONFIRM YOUR EMAIL ADDRESS



We sent an email to
sampleemail@gmail.com

If you cannot find the email, please check your spam folder. It can take up to 10 minutes to receive the email.



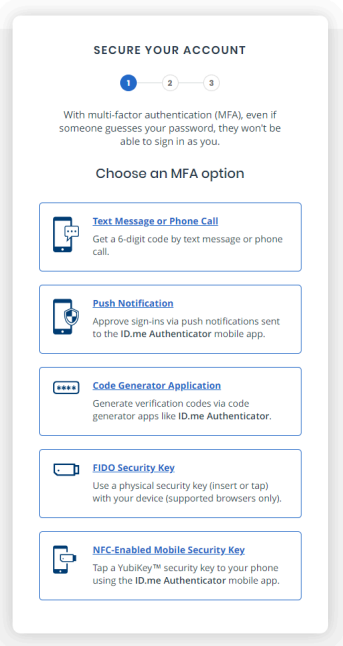
After your email is confirmed, return to this page to continue.

Didn't receive the email? [Resend my verification](#)

Can't click on the button in your email?

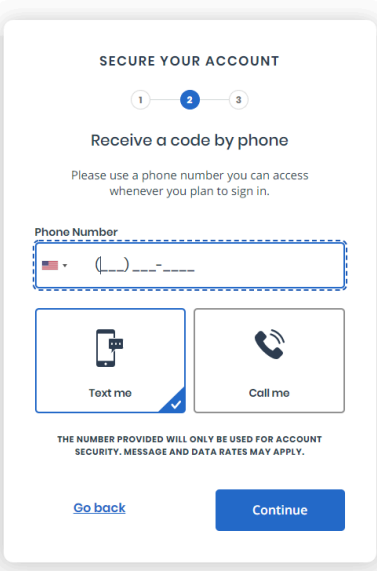
Enter the 6-digit code from the email below.

Confirming your email address:
You will be asked to verify the email that you used when creating your IRS account. To continue with creating your IRS account, ID.me will send you an email containing a six digit code. Enter the six digit code from your email onto the ID.me webpage and click continue.

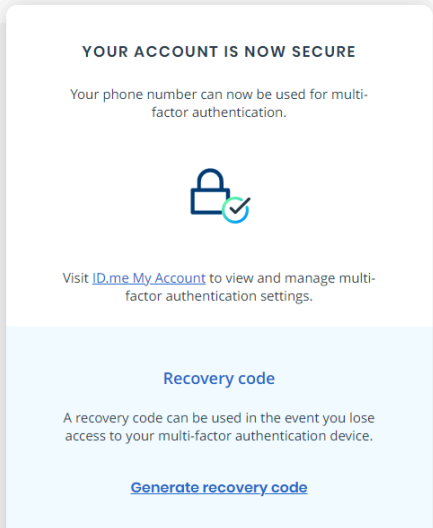


Securing your account

After securing your email, you'll need to complete the multi-factor authentication. Click on Text Message or Phone call and proceed to the next screen



Input your phone number and wait for a text with a six digit code. Input that code to verify your phone number. Move on to next screen



Your account is secure via your mobile phone number. Click continue to move forward with creating your IRS account.

VERIFYING IS FAST AND EASY

Choose how you verify your identity:

- Self-Service (Faster Option)**
- Requires Driver's License / State ID, Passport, or Passport Card and a selfie
 - Selfie and biometric data will be deleted
 - Takes 5 - 10 minutes
- Video Chat Agent**
- Requires [at least 2 identity documents](#) and a 5 - 10 minute recorded video chat
 - No selfie or biometric data collected
 - Video will be deleted
 - Current wait time for next available agent is about 39 minutes

Continue

Verifying your identity

Here, you will choose the Self-Service Option. You will want to have your original Social Security Card, Driver's License and or Passport. You will take a photo of these documents to verify your identity

Choose how to submit photos

Driver's License

[Change document](#)



[Take photo](#)

Receive a link on a smartphone to take a photo

OR



[Choose image](#)

Upload an image from your current device

[Back](#)

On the screen shown, you have the option to change the document (Highlighted) You can change from Driver's License, State ID, Passport or Passport Card. Elect to take a photo and make sure that the picture is centered and legible to read. **All verifying documents can not be expired.**

VERIFY YOUR IDENTITY

1 2 3 4 5

Enter your most recent home address

Address Line 1*

Enter street address

No P.O. Boxes

Address Line 2

Enter street address

Apartment Unit, Suite #

City *

To Verify your identity, you will enter your current address

VERIFY YOUR IDENTITY

1 — 2 — 3 — **4** — 5

Enter your Social Security number

Social Security Number (#####) *

#####

The Social Security number is used as a unique identifier to confirm identity. This will not affect your credit score.

[Back](#)
Continue

After verifying your address, you will need to input your Social Security Number. Input the number associated with the profile and click continue.

VERIFY YOUR IDENTITY

1 — 2 — 3 — 4 — **5**

Is your information displayed correctly?

We will securely use the following information to verify your identity against trusted sources.

[What does this mean?](#) ^

Personal information
First Name
Middle Name
Last Name
Date of Birth
Home address
Street
City
State
Zip Code
Phone number
Mobile Phone

The information I've provided is correct, and I accept the use of [Fair Credit Reporting Act](#) data to verify my identity.

[What is The Federal Fair Credit Reporting Act?](#) ^

Make sure that all information on this screen is displayed correctly. You want to ensure that first, middle, and last name are spelt the same way they are shown on your social security card. Make sure that date of birth, address, phone numbers are all correct.

Congratulations!

Welcome

Account Status

Total Amount Owed
as of November 2, 2022:

\$0.00

[View Balance Details](#)


You have successfully created an IRS account. From here, you can view the amount owed, make payments, create a payment plan and review previous tax returns and wage and income transcripts.

Payments

MAKE A PAYMENT

[View Payment Options](#)

[View Payment Activity](#)

 CLOSE

- Account Home
 - Account Balance
 - Payments
 - Payment Options
 - Payment Activity
- Tax Records
- Notices and Letters
- Authorizations
- English
- Profile
- Help

Here you can see the different options that are available with your new IRS account

Notices and letters sent prior to opening the account will not be available