

1. Call the Marketplace at 1-800-318-2596.
2. You will need to provide the representative with your information before they can assist you. When they ask how they can help you, explain that you are trying to get information from your 1095-A for the tax year being prepared.
3. Ask the representative to read the 1095-A information from the form, box by box, which you can write down in the appropriate boxes of the blank 1095-A form (located on the back of this document).
4. You can also request 1095-A information for prior years if you need to complete your taxes from prior years.
5. Once the representative has finished giving you the information, request a mailed copy of the 1095-A form. Make sure the Marketplace has your most up-to-date, accurate mailing address.
6. Your tax preparer will use the 1095-A information to complete the 8962 portion of your taxes. If you have any questions connected to your Marketplace insurance, please contact the Health Coverage team for an appointment!

Part I Recipient Information

1 Marketplace identifier	2 Marketplace-assigned policy number	3 Policy issuer's name		
4 Recipient's name		5 Recipient's SSN	6 Recipient's date of birth	
7 Recipient's spouse's name		8 Recipient's spouse's SSN	9 Recipient's spouse's date of birth	
10 Policy start date	11 Policy termination date	12 Street address (including apartment no.)		
13 City or town	14 State or province	15 Country and ZIP or foreign postal code		

Part II Covered Individuals

A. Covered individual name	B. Covered individual SSN	C. Covered individual date of birth	D. Coverage start date	E. Coverage termination date
16				
17				
18				
19				
20				

Part III Coverage Information

Month	A. Monthly enrollment premiums	B. Monthly second lowest cost silver plan (SLCSP) premium	C. Monthly advance payment of premium tax credit
21 January			
22 February			
23 March			
24 April			
25 May			
26 June			
27 July			
28 August			
29 September			
30 October			
31 November			
32 December			
33 Annual Totals			